

# CLEANING

## checklist

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### DAILY

- MAKE BEDS
- CLEAN DIRTY DISHES
- WIPE DOWN KITCHEN COUNTERS + TABLE
- WASH, FOLD, PUT-AWAY LAUNDRY
- WIPE DOWN BATHROOM SURFACES

### WEEKLY

- MOP KITCHEN FLOORS
- SCRUB BATHROOM SURFACES
- CLEAN MIRRORS
- VACUUM FLOORS
- TOSS EXPIRED FOODS
- WIPE DOWN KITCHEN APPLIANCES
- CLEAN MICROWAVE
- SANITIZE SPONGES
- WIPE DOWN KITCHEN APPLIANCES

## MONTHLY

- VACCUM VENTS
- CLEAN DISHWASHER, LAUNDRY MACHINES
- CLEAN VACUUMS
- DUST AND CLEAN LIGHT FIXTURES
- TOSS EXPIRED FOODS

## 3-6 MONTHS

- CLEAN RANGE HOOD
- CLEAN OUT FRIDGE
- CLEAN UNDER AND BEHIND FURNITURE
- CLEAN PATIO SURFACES + FURNITURE
- WASH PILLOWS AND COMFORTERS
- CLEAN COFFEE MAKER
- CLEAN INSIDE OF OVEN
- CLEAN OUT FREEZER
- DECLUTTER CLOSETS + DRAWERS

## ANNUALLY

- CLEAN FIREPLACE
- DEEP CLEAN CARPET + UPHOLSTERY
- DEEP CLEAN WINDOWS
- CLEAN AROUND DRYER + VENTS
- CLEAN CURTAINS + DRAPES
- CLEAN OUT GUTTERS